

ECHOING HOPE RANCH

Property Oversight Committee

The Property Oversight Committee of the Echoing Hope Ranch (EHR) Board of Directors shall be chaired by a member of the Board. There shall be a minimum of two additional members of the Committee, each of whom may be a member of the EHR Board of Directors, or a community volunteer. The EHR Board Chair and the EHR Executive Director shall serve as ex officio members of the Board Property Oversight Committee.

The Committee shall meet as needed throughout the year in order to ensure that all duties of the Committee, as outlined below, are fulfilled. Meetings may be held in person, or via electronic media.

The duties of the Property Oversight Committee include:

- Ensuring property insurance is in place with sufficient coverage for all necessary properties. Reviewing coverage on an annual basis when the insurance is renewed.
- Developing a property maintenance schedule to ensure the safety and beauty of property is maintained.
- Reviewing all non-routine property related issues, such as non-routine repairs or maintenance issues, and determine the best course of action.
- Developing a replacement program for appliances, vehicles and equipment on the property to ensure quality, safety and efficiency. Work with the Development Committee to meet the replacement of items according to the plan.